



**SACHI A. HAMAI**  
EXECUTIVE OFFICER

# COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

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MEMBERS OF THE BOARD

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MICHAEL D. ANTONOVICH

April 13, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

20      APRIL 13, 2010

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

### CONFLICT OF INTEREST AND DISCLOSURE CODE (ALL DISTRICTS) (3-VOTES)

#### SUBJECT

ADOPTION OF CONFLICT OF INTEREST AND DISCLOSURE CODES

#### **IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the Conflict of Interest and Disclosure Codes for the Bellflower Unified School District; Compton Community College District; Department of Parks and Recreation; Department of Public Social Services; Los Angeles County Law Library; Lennox School District; Treasurer and Tax Collector; and recognize the dissolution of the South State Cooperative Library System to be effective the day following your Board's approval.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to

Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

### **Implementation of Strategic Plan Goals**

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

### **FISCAL IMPACT/FINANCING**

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below, pursuant to Government Code Section 87300.

#### **SUBSTANTIVE CHANGES:**

(Bellflower Unified School District)

- Deletes Director of Child Development Programs from the code due to elimination of the program.
- Changes the title of one (1) position.

(Compton Community College District)

- Modifies the Incorporation Page to reflect those positions that will file directly with the Board Executive Office.
- Deletes Associate Special Trustee; Manager, Management Information Systems; Personnel Commission; and Project Director, Title V/Executive Director, CCCD Foundation from the code due to reorganization.
- Changes the titles of four (4) positions.
- Reduces the disclosure of two (2) positions.

- Expands the disclosure of one (1) position.
- Adds Chief Business Officer; Manager, Maintenance and Operations; and Administrative Dean, Academic Affairs to the code.

(Department of Parks and Recreation)

- Modifies the Incorporation Page to reflect the position that will file directly with the Board Executive Office.
- Deletes Regional Operations Manager (Contracts and Revenue Development) and Information Systems Supervisor I from the code due to reorganization.
- Expands the disclosure of one (1) position.
- Adds Superintendent, Hollywood Bowl; Assistant Superintendent, Hollywood Bowl; Executive Officer, Arboretum; Administrative Services Manager III (Contracts & Golf); Golf Director; Head, Transportation and Equipment Services; Superintendent, Arboretum; Superintendent, Bonelli Regional Park; Superintendent, Santa Fe Dam Regional Park; Supervisor, South Coast Botanic Gardens; Automotive Equipment Coordinator; Contract Monitor, Recreational Services; Departmental Information Security Officer I; Department Information Systems Manager; Landscape Contract Monitor, Parks and Recreation; and Regional Recreational Director to the code.

(Department of Public Social Services)

- Modifies the Incorporation Page to reflect the position that will file directly with the Board Executive Office.
- Changes the title of two (2) positions.
- Adds Departmental Human Resources Manager III; Departmental Information Security Officer II; Information Technology Specialist I; Information Systems Manager I; and Fiscal Officer I to the code.

(Los Angeles County Law Library)

- Deletes Director, Reference & Research Services Division; Director, Collection Management Division; Director, Access Services Division; Director, Technology Services; and Director, Business Services Division from the code due to reorganization.
- Adds Senior Director of Library Operations; and Senior Director of Business Operations & CTO to the code.

(Lennox School District)

- Deletes Director of Instruction & Assessment from the code due to budget.
- Changes the titles of three (3) positions.
- Reduces the disclosure of one (1) position.

(Treasurer Tax Collector)

- Entirely revises the code of the department by adding, deleting and changing the titles of numerous positions in the code due to reorganization changes in the intervening years since the last code revision.

**ABOLISHED AGENCY:**

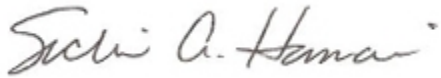
(South State Cooperative Library System)

- Dissolve the agency effective July 23, 2009.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,



SACHI A. HAMAI  
Executive Officer, Board of Supervisors

SAH:DG:kw

Enclosures

c: Chief Executive Officer  
County Counsel

Conflict of Interest Code  
of the

**BELLFLOWER UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The District shall make and retain a copy of all statements filed by its Board of Education and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The District shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# **BELLFLOWER UNIFIED SCHOOL DISTRICT**

## **EXHIBIT "A"**

### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

### **CATEGORY 6**

Persons in this category shall disclose all income from, investments in, and business positions with any Bellflower district employee, any agent or employee association representing any such employee, and business positions with, investments in or income from any entity owned or controlled by such employee or any such employee's spouse or other financial dependents.

## BELLFLOWER UNIFIED SCHOOL DISTRICT

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members, Board of Education	1, 2, 3
Superintendent	1, 2, 3
Associate Superintendent Business & Personnel Services	1, 2, 3
Assistant Superintendent Instructional Personnel & Programs	4
Director, Student Support Services	4
Chief Business Officer	4
Members, Personnel Commission	6
Director, Assessment and Instructional Support Services	4
Principal of Education Options	4
Director of Technology	4
Administrator, Special Education	4
Director of Food Services	4
Director, Maintenance & Operations	4
Director of Curriculum & Instruction	4
Director, State & Federal Projects	4
Senior Buyer	4
Buyer	4

**BELLFLOWER UNIFIED SCHOOL DISTRICT**

**EXHIBIT "B" (Continued)**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Disbursement & Purchasing Director	4
Supervisor of Transportation	1, 4
Consultant	5

**EFFECTIVE:**



**COMPTON COMMUNITY COLLEGE DISTRICT**  
**CONFLICT OF INTEREST CODE**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, et.seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated into the Conflict of Interest Code of this District. This regulation and the attached appendices designating officials and employees and establishing economic disclosure categories shall constitute the Conflict of Interest Code for the Compton Community College District.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements (assuming office, leaving office, and annual report) with the Chief Executive Officer/Provost; or his or her designee. The District shall make and retain a copy of all statements filed by its Governing Board Members and the Chief Executive Officer, and forward the originals of such statements to the Executive Office of the Los Angeles County Board of Supervisors.

The Compton Community College District shall retain the originals of statements for all other Designated Positions named in the District's Conflict of Interest Code. All retained statements, original or copied, shall be available for public inspection and reproduction (Government Code Section 81008).

## COMPTON COMMUNITY COLLEGE DISTRICT

### EXHIBIT A

#### **Category 1:**

Persons in this category shall disclose all interest in real property located within the jurisdiction of the District. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the District.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **Category 2:**

Persons in this category shall disclose all investments and business positions.

#### **Category 3:**

Persons in this category shall disclose all income and business positions.

#### **Category 4:**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business (for profit or non-profit entities) or persons that manufacture, provide or sell service and/or supplies of a type utilized by the District and associated with the job assignment of designated positions assigned to this disclosure category.

#### **Category 5:**

Persons in this category shall disclose all income from, investments in and business positions with any district employee or student, any agent or employee association representing any such employee or student, and business positions or income from any entity owned or controlled by such employee or any employee's spouse or other financial dependent.

#### **Category 6:**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Chief Executive Officer or the District.

#### **Category 7:**

Persons in this category shall disclose all interests in the business positions, investments in, and income (including gifts and loans) received from for profit business and nonprofit entities that provide services of type utilized by the Compton Community College District or that are eligible to receive grants or other financial support from the District.

**COMPTON COMMUNITY COLLEGE DISTRICT**  
**CONFLICT OF INTEREST CODE**  
**EXHIBIT B**

- 1.0 Designated positions and disclosure categories for current personnel are as follows:**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Governing Board Member	1, 2, 3
Special Trustee	1, 2, 3
Chief Executive Officer	1, 2, 3
Dean, Academic Programs	2, 3
Dean, Vocational Technology Education	1, 2, 3
Chief Business Officer	1, 2, 3
Dean, Student Affairs	2, 3
Assistant Purchasing Agent	4
Director, Athletics	4, 5
Director, Learning and Library Resources	4
Consultants	6
Director Human Resources	2, 3
Director, Fiscal Services	2, 3
Director, Facilities Planning, Construction, and Contracts	1, 2, 3
Manager, Maintenance and Operations	4
Administrative Dean, Academic Affairs	1, 2, 3
Dean, Human Resources	2, 3
Director, CalWORKs/TANF	2, 3
Supervisor, CalWORKs	4, 5
Director, TRIO Programs	4
Director, EOPS/CARE	4, 5
Director, Special Programs and Services	4, 5
Director, Financial Aid	4, 5
Director, Management Information Systems	4
Director, Admissions and Records	4, 5
Chief, Campus Police	4
Director, Child Development Centers	4, 5
Financial Aid Coordinator	4
Manager, Bookstore	4

**EFFECTIVE:**

Conflict of Interest Code  
Of the

**DEPARTMENT OF PARKS & RECREATION**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of the statement filed by its Director and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **DEPARTMENT OF PARKS & RECREATION**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## DEPARTMENT OF PARKS & RECREATION

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director	1, 2, 3
Superintendent, Hollywood Bowl	1, 2, 3
Assistant Superintendent, Hollywood Bowl	1, 2, 3
Special Assistant, Parks & Recreation	1, 2, 3
Chief Deputy Director, Parks & Recreation	1, 2, 3
Assistant Director	1, 2, 3
Golf Director	1, 4
Head, Transportation and Equipment Services	1, 4
Regional Operations Manager	1, 2, 3
Executive Officer, Arboretum	1, 2, 3
Superintendent, Arboretum	1, 4
Superintendent, Bonelli Regional Park	1, 4
Superintendent, Santa Fe Dam Regional Park	1, 4
Supervisor, South Coast Botanic Gardens	1, 4
Administrative Services Manager II (Special Dist.)	1, 2, 3
Chief of Planning	1, 2, 3
Automotive Equipment Coordinator	4
Contract Monitor, Recreational Services	4
Landscape Contract Monitor, Parks and Recreation	4
Regional Recreational Director	4
Accounting Officer III	4
Departmental Information Systems Manager	4

## DEPARTMENT OF PARKS & RECREATION

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Departmental Information Security Officer I	4
Supply Officer II	4
Administrative Services Manager III (Contracts & Golf)	1, 4
Administrative Services Manager II (Contracts)	1, 2, 3
Administrative Services Manager II (Golf)	2, 3
Consultant	5

**EFFECTIVE:**

Conflict of Interest Code  
of the

**PUBLIC SOCIAL SERVICES, DEPARTMENT OF**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Director and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).



## **PUBLIC SOCIAL SERVICES, DEPARTMENT OF**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from any entities that receive or compete for Community Services Block Grant funds.

#### **CATEGORY 6**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**PUBLIC SOCIAL SERVICES, DEPARTMENT OF**

**EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director of Public Social Services	1, 2, 3
Chief Deputy Director, Department of Public Social Services	1, 2, 3
Assistant Director of Public Social Services	1, 2, 3
Departmental Human Resources Manager III	2, 3
Division Chief, Property Management and Benefit Issuance	1, 2, 3
Division Chief	2, 3
Budget and Fiscal Services Manager	2, 3
Human Services Administrator III, Property Management	1, 4
Human Services Liaison	2, 3
Chief, Governmental Relations, PSS	2, 3
Departmental Information Security Officer II	4
Information Technology Manager III (Chief Information Officer)	1, 2, 3
Information Technology Specialist I	4
Information Systems Manager I	4
Accounting Officer III	4
Fiscal Officer I	4
Human Services Administrator III	4
Administrative Services Manager III	4
Information Systems Supervisor III	4
Community Action Board	5
Consultant	6

**EFFECTIVE:**

Conflict of Interest Code  
of the

**LAW LIBRARY, LOS ANGELES COUNTY**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees and Executive Director, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **LAW LIBRARY, LOS ANGELES COUNTY**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all business positions and investments in and all income received from businesses that manufacture or sell supplies or services of the type utilized by the Law Library, including but not limited to, publications, office equipment and supplies, library supplies and landscape maintenance, insurance and utilities.

#### **CATEGORY 2**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**LAW LIBRARY, LOS ANGELES COUNTY**

**EXHIBIT "B"**

Designated Positions

Disclosure Categories

Board of Trustees	1
Executive Director	1
Senior Director of Library Operations	1
Senior Director of Business Operations & CTO	1
Consultant	2

**EFFECTIVE:**

Conflict of Interest Code  
of the

**LENNOX SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

# **LENNOX SCHOOL DISTRICT**

## **EXHIBIT "A"**

### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

# LENNOX SCHOOL DISTRICT

## EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Trustees	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Educational Services	1, 2, 3
Director Personnel Services	2, 3
Assistant Superintendent, Administrative Services	1, 2, 3
Director of School Readiness	4
Director of State Preschool	4
Director of Facilities	4
Director of Food Services	4
Director Fiscal Services	4
Purchasing Assistant	4
Education Technology Coordinator	4
Consultant	5

**EFFECTIVE:**



Conflict of Interest Code  
of the

**TREASURER AND TAX COLLECTOR**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by the Treasurer and Tax Collector and forward the original of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **TREASURER AND TAX COLLECTOR**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from persons that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## TREASURER AND TAX COLLECTOR

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Accountant II, P.A.	1, 2, 3
Accountant III, P.A.	1, 2, 3
Accounting Officer I, P.A.	1, 2, 3
Accounting Officer II, Internal Controls	2, 3
Accounting Officer III, Internal Controls	2, 3
Accounting Officer III, P.A.	1, 2, 3
Assistant Operations Chief	1, 2, 3
Administrative Deputy II	1, 2, 3
Assistant Treasurer and Tax Collector	1, 2, 3
Cash Management Systems Analyst	4
Cash Systems Analyst	4
Cash Management Systems Analyst, Investments	2, 3
Chief Deputy, Treasurer and Tax Collector	1, 2, 3
Chief Tax Services	1, 2, 3
Contract Analyst, Treasurer and Tax Collector	4
Court Specialist II	5
Departmental HR Manager II	2, 3
Departmental Information Security Officer I	4
Deputy Public Conservator/Administrator I	1, 2, 3
Deputy Public Conservator/Administrator II	1, 2, 3
Estate Property Custodian, P.A.	1, 2, 3
Finance Analyst	4
Finance Analyst, Investments	2, 3
Head, Revenue and Fund Accounting, Internal Controls	2, 3
Head Staff Services, Personal Property, P.A.	1, 2, 3

## TREASURER AND TAX COLLECTOR

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Information Technology Supervisor	4
Information Technology Manager II	4
Information Technology Manager III	4
Operations Chief	1, 2, 3
Operations Officer, Banking and Remittance Processing: Banking and Remittance	4
Principal Cash Systems Analyst, Cash Management	2, 3
Senior Accounting Systems Analyst, Internal Controls	2, 3
Senior Cash Systems Analyst, Cash Management	2, 3
Senior Deputy Public Conservator/Administrator	1, 2, 3
Senior Finance Analyst: Finance, Investments and Deferred Income	2, 3
Special Assistant, Treasurer and Tax Collector	1, 2, 3
Supervising Deputy Public Conservator/Administrator I	1, 2, 3
Supervising Deputy Public Conservator/Administrator II	1, 2, 3
Supply Officer I	4
Warehouse Worker I	4
Consultant	5

**\*NOTE** The Treasurer and Tax Collector, by law, is required to file pursuant to Government Code section 87200 et seq., and is therefore, not included in the list of designated positions for this department.

**EFFECTIVE:**

Conflict of Interest Code  
of the

**SOUTH STATE COOPERATIVE LIBRARY SYSTEM**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

## **SOUTH STATE COOPERATIVE LIBRARY SYSTEM**

### **EXHIBIT "A"**

#### **CATEGORY 1**

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#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## **SOUTH STATE COOPERATIVE LIBRARY SYSTEM**

### **EXHIBIT "B"**

#### Designated Positions

#### Disclosure Categories

Consultant

5

Administrative Council Members

1, 2, 3

Administrative Coordinator

1, 2, 3

Reference Coordinator

4

EFFECTIVE: December 15, 2004